**MEETING AGENDA**

**[Week 10 MEETING 2 OF INTEGRATED PROJECT\_GROUP #Carlos]**

**MEETING INFORMATION**

***Objective:*** Project Progress Report

***Date:*** 07/25/2024

***Time:*** 8 AM EDT ***Meeting Type:*** Virtual Meeting

***Timekeeper:*** Carlos ***Note Taker:***  Luyang

***Attendees:*** Carlos(Mentor), Luyang(Mentee), Orange(Mentee), Ruizhe(Mentee)

**AGENDA ITEMS**

| **ITEMS** | **APPROX TIME** |
| --- | --- |
| 1. Catch up chats | 5 minutes |
| 1. Progress report and work validation | 20 minutes |
| 1. Presentation Work | 25 minutes |
| 1. QnAs | 5 minutes |

*Note: The meeting time is an approximation and is subject to change*